

CARD SERVICES BEAR BUCKS REFUND REQUEST FORM

You may request a refund of the remaining balance on your R'Card debit account if you have graduated or separated from the university.

PLEASE PRINT LEGIBLY

1. DATE of Request: _____

2. First, Middle, Last: _____
Please print

3. R'CARD # 6012 - _____ - _____ - _____
16 digit number starting with 6012

4. STUDENT / STAFF ID #: _____
9 digits

5. EMAIL: _____ & PHONE # _____

6. REFUND ADDRESS: _____
Street Address, City, State, Zip, USA

7. DATE AND REASON OF SEPARATION:

- All balances below \$5.00 will not be refunded. A \$5.00 processing fee will be deducted from your account before the balance is refunded.
- Any outstanding charges on an existing Student Account must be paid before refunds are issued.
- Refunds will be issued by Campus Accounting to a U.S. mailing address only.

Cardholder Signature

Date

Mailing address:

UCR Card Services, Highlander Service Station, 900 University Avenue, Riverside, CA 92521.

Email: cardingoffice@ucr.edu

For office use: Date received: _____ Account Balance: \$ _____ Received by: _____